

## Career Opportunities

The Library/Information Technology Program is designed to prepare individuals for employment as a para-professional in a public, school, academic, or special library or information center.

Graduates of the Library/Information Technology Program may be employed in a school library or in a public services or technical division of a public library. They could manage a small library or work in a museum or archives. Opportunities may also be found in bookstores, publishing, hospitals, or business settings.

## Scholarship Opportunity

The Cuesta Friends of the Library have funded a scholarship to be awarded once each year to a qualifying student majoring in Library/Information Technology. For information on how to apply for the Friends of the Library Lyn Vivrette Scholarship, go to the Cuesta Scholarship web page at: <http://academic.cuesta.edu/finaid/scholar.htm>

**For More Information Call:  
805.546.3190**

**or visit our web site at:**  
<http://library.cuesta.edu/libt/>

**Mark Stengel**, Director of Library/Learning Resources,  
Distance Education and Academic Support

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**CUESTA COLLEGE**  
P.O. Box 8106, San Luis Obispo, CA 93403-8106

# Library/ Information Technology



## Certificate of Achievement



## About the Program

The Library/Information Technology Program trains students to assist in the management of information in libraries and other venues using print, multi-media, and digital resources. The program is designed to educate students to respond to the changing needs of information management in our

society.

While emphasizing technical skills and information researching and gathering competencies, our program also highly values interpersonal skills. As often as possible we incorporate practical, on-site experiences into our curriculum.

The skills, attitudes, and knowledge learned through the Library/Information Technology Program are ones that have broad applications in a variety of workplace settings.

### Online Courses

The required core LIBT courses for both our A.S. Degree and Certificate are offered online; many of the electives are also available online.

## Library/Information Technology Certificate

Students may pursue a Certificate of Achievement in Library/Information Technology by completing the required 26.5 program units, or they may elect to complete the 60 units required for the Associate in Science Degree. (See separate brochure.)



### Certificate Requirements

DIST 101	Introduction to Online Courses	.5
LIBT 101	Introduction to Library Services	1
LIBT 104	Organizing Information	3
LIBT 105	Library/Info. Center Collections	3
LIBT 106	Introduction to the Internet	1
LIBT 108	Library Supervisory Skills	1
LIBT 109	Library Public Services	3

LIBT 114	Information Technology Internship	2
LIBT 115	Technology in the Workplace	2
LIBT 117	Ethics in the Information Age	1
<b>TOTAL REQUIRED CORE UNITS</b>		<b>17.5</b>

### Plus 9 units from the following:

BUS 131	E-Commerce: Social Media Marketing	3
CAOA 160	Microcomputer Operations	3
CAOA 167	PowerPoint	1
CAOA 246	Beg. Word Processing/ Microsoft Word	3
CAOA 261	Introduction to Spreadsheets	3
CAOA 264	Intro. to Database Management	3
CAOA 265	Adobe InDesign: Business Applications	3
CIS 210	Intro. to Computer Applications	4
ECE 234	Children's Literature	3
LIBT 102	Introduction to Web Technologies and Concepts	1
LIBT 110	School Lib/Media Center Services	3
LIBT 111	JavaScript Fundamentals	1
LIBT 113	Advanced Internet Searching	1
LIBT 116	Multimedia Applications for the Web	2
LIBT 118	Connecting Adolescents with Literature and Libraries	3
LIBT 207	Web Page Development with XHTML	3
LIBT 212	Research Skills for the Info. Age	1
LIBT 247	Independent Studies	.5-2
<b>TOTAL UNITS FOR CERTIFICATE</b>		<b>26.5</b>

For complete course descriptions, see Cuesta's current catalog online;  
<http://academic.cuesta.edu/pim/pub/>

### Admissions Information

If you are interested in attending Cuesta College, the following information may be of assistance to you.

Apply online: <http://www.cccapply.org>

Admissions Hot Line	805.546.3126
Admissions Office	805.546.3140

Registration	805.546.3955
Academic Counseling	805.546.3138
Financial Aid (loans, grants, fee waivers)	805.546.3143
EOPS (assistance for low income students)	805.546.3144

### Student Fees\*

California Residents	
Enrollment Fees	\$46.00 per unit
Non-resident tuition	\$189.00 per unit

For other fees see current class schedule.  
\*All fees subject to change.

### Cuesta College

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