CAREER TECHNICAL EDUCATION (CTE) TWO-YEAR PROGRAM REVIEW FOR 2022

Program LIBT: LIBT   **Planning Year:** 2022 **Unit**: Library/Learning Resources

Cluster: North County Campus & Student Success & Support Programs

Last Year of CPPR/Voc. Ed Review: 2018

INSTRUCTIONS: CTE programs will complete and submit the below Two-Year Program Review as part of a regular two-year program review cycle (Ed Code 78016). In addition, CTE programs will complete and submit an APPW on an annual basis and an Instructional Comprehensive Program Planning and Review (CPPR) every four years according to the institutional comprehensive planning cycle for instructional programs.

California Ed Code 78016

Every vocational or occupational training program offered by a community college district shall be reviewed every two years by the governing board of the district to ensure that each program, as demonstrated by the California Occupational Information System, including the State-Local Cooperative Labor Market Information Program established in Section 10533 of the Unemployment Insurance Code, or if this program is not available in the labor market area, other available sources of labor market information, does all of the following:

1. Meets a documented labor market demand.

2. Does not represent unnecessary duplication of other manpower training programs in the area.

3. Is of demonstrated effectiveness as measured by the employment and completion success of its students.

A. Any program that does not meet the requirements of subdivision (A) and the standards promulgated by the governing board shall be terminated within one year.

B. The review process required by this section shall include the review and comments by the local Private Industry Council established pursuant to Division 8 (commencing with Section 15000) of the Unemployment Insurance Code, which review and comments shall occur prior to any decision by the appropriate governing body.

C. This section shall apply to each program commenced subsequent to July 28, 1983.

D. A written summary of the findings of each review shall be made available to the public.

NARRATIVE: Review your CTE program according to the following three prompts with analysis of data provided by the State: http://www.labormarketinfo.edd.ca.gov/.

If assistance is needed to retrieve data, please contact the Dean of Instruction for Health, Workforce and Kinesiology.

Provide a written summary for each prompt. If yes, explain why and/or how. If no, explain why.

I. **Meets a documented labor market demand,** http://www.labormarketinfo.edd.ca.gov/.

According to the EDD data below, the demand for Library Technicians is 12,000 over the period 2018-2028. Each year, that would be approximately 1000 a year statewide, which would indicate a strong demand.

Library Technicians
(SOC Code : 25-4031)
in California
Assist librarians by helping readers in the use of library catalogs, databases, and indexes to locate books and other materials; and by answering questions that require only brief consultation of standard reference. Compile records; sort and shelve books; remove or repair damaged books; register patrons; check materials in and out of the circulation process. Replace materials in shelving area (stacks) or files. Include bookmobile drivers who operate bookmobiles or light trucks that pull trailers to specific locations on a predetermined schedule and assist with providing services in mobile libraries.
Employers usually expect an employee in this occupation to be able to do the job after Short-term on-the-job training.

Table: Occupational Projections of Employment (also called "Outlook" or "Demand")

Area	Estimated Year-Projected Year	Employment		Employment Change		Total Job Openings
		Estimated	Projected	Number	Percent	
California	2018 - 2028	12,100	12,000	-100	-0.8	18,450

II. **Does not represent unnecessary duplication of other manpower training programs in the area.**

The Cuesta LIBT program is the only Library Technology Program in the region. There are programs in San Diego, San Francisco Bay Area, Pasadena, Sacramento, and the Central Valley. Cuesta's LIBT program is entirely online and serves the entire state.

III. **Is of demonstrated effectiveness as measured by the employment and completion success of its students,**
https://misweb.cccco.edu/perkins/Core_Indicator_Reports/Summ_CoreIndi_TOPCode.aspx

160200 Library Technician (Aide)

	Core 1 Skill Attainment				Core 2 Completions				Core 3 Persistence		
	Percent	Count	Total		Percent	Count	Total		Percent	Count	Total
Program Area Total	85.71	48	56		100.00	37	37		83.02	44	53
Female	86.00	43	50		100.00	34	34		82.98	39	47
Male	83.33	5	6		100.00	3	3		83.33	5	6
Non-traditional	83.33	5	6		100.00	3	3		83.33	5	6
Displaced Homemaker	77.78	7	9		100.00	5	5		88.89	8	9
Economically Disadvantaged	93.55	29	31		100.00	20	20		93.55	29	31
Limited English Proficiency		0	0			0	0			0	0
Single Parent	60.00	3	5		100.00	4	4		100.00	5	5
Students with Disabilities	100.00	3	3		100.00	2	2		100.00	3	3
Technical Preparation		0	0			0	0			0	0
District	85.71	48	56		100.00	37	37		83.02	44	53
State	90.71	1,807	1,992		98.09	1,079	1,100		81.82	1,598	1,953

	Core 4 Employment				Core 5a NT Participation				Core 5b NT Completion		
	Percent	Count	Total		Percent	Count	Total		Percent	Count	Total
Program Area Total	76.67	23	30		10.71	6	56		6.98	3	43
Female	77.78	21	27		0.00	0	50		0.00	0	40
Male	66.67	2	3		100.00	6	6		100.00	3	3
Non-traditional	66.67	2	3		10.71	6	56		6.98	3	43
Displaced Homemaker	50.00	2	4		11.11	1	9		12.50	1	8
Economically Disadvantaged	71.43	10	14		16.13	5	31		7.69	2	26
Limited English Proficiency		0	0			0	0			0	0
Single Parent	66.67	2	3		20.00	1	5		20.00	1	5
Students with Disabilities	50.00	1	2		33.33	1	3		0.00	0	2
Technical Preparation		0	0			0	0			0	0
District	76.67	23	30		10.71	6	56		6.98	3	43
State	88.52	856	967		20.62	515	2,497		21.27	338	1,589

The DR notation indicates privacy requirements - EDD requires that counts less than six not be displayed.

Performance Rate Less Than Goal is Shaded

Core 1 - Skill Attainment, GPA 2.0 & Above: 91.75% Performance Goal - (2017- 2018)

Core 2 - Completions, Certificates, Degrees and Transfer Ready: 89.00% Performance Goal - (2017- 2018)

Core 3 - Persistance in Higher Education: 91.00% Performance Goal - (2017- 2018)

Core 4 - Employment: 73.23% Performance Goal - (2017- 2018)

Core 5 - Training Leading to Non-traditional Employment: Greater than 23.93% Participation & 28.02% Completion - (2017- 2018)

There are some gaps in targeted groups in terms of employment and completion. Male, nontraditional, displaced homemaker, economically disadvantaged, single parent and students with disablities have employment gaps. Some of the groups have a small representative sample size that affects the statistical relevance.

In terms of persistance, the range is from 83.33-88.89 percent success rate, which is above the statewide statewide 81.82 percent. Ideas discussed among faculty to improve completion include changes in scheduling, more diverse course materials and more early outreach from faculty and staff for struggling students.