

## 2024-2025 BUDGET TIMELINE

March 4 – March 8	Complete Budget Set-up in Test environment
March 18	Send out Personnel Sheets to Budget Managers
April 26	Last day to request roll of unspent 2023-2024 budget for P&B meeting on May 7
May 6	Finalize Position Control
May 14	Governor's May Revise
May 16	Planning and Budget approve Budget Assumptions
May 27	Final adjustments to Tentative Budget
June 3	Tentative Budget to printer Tentative Budget to Todd for distribution in Board Packet
June 12	Tentative Budget to Board of Trustees for adoption
July 10	Tentative Budget available in Banner Begin 2023-2024 Year-End Closing
Jul 12	Email budget overview and requests for optional budget meetings to budget managers
Aug 9	Close 2023-2024 Last day to request Permanent Budget Transfers for Final Budget
Sep 2	Final Budget to printer Final Budget to Todd for distribution in Board Packet
Sep 3	Final Budget to Planning & Budget
Sep 11	Final Budget to Board of Trustees for adoption
Sep 12	Adopted Budget available in Banner

Revised 2/26/2024